

APPLICATION FOR FINANCIAL ASSISTANCE



**A F R I C A N
A C A D E M Y**

Only applicants who are applying for financial assistance should complete this application form. Please note that you should only apply for financial assistance as a last resort after you have explored alternative sources.

This application for financial assistance must be returned to African Academy together with your application for admission.

What Financial Assistance May be Available?

- Department of Labour Bursary (dependent on availability of bursaries and selection by the Department of Labour)
- African Academy Bursary
- Industry Bursary (dependent on availability of bursaries and selections by respective bursars/organisations)

Who can Apply for Financial Assistance?

- Full-time students only
- South African Citizens only
- Those with a real financial need who are applying to enroll to African Academy

Declaration of Financial Status

The declaration of financial status must be signed by you (if self-supporting), your parent, guardian or the person you depend on for financial support.

- If one or both parents are deceased, please provide a certified copy of death certificate(s).
- If you belong to a united family, one of your parents must complete and sign the declaration and give details about your other parent: name, age, earnings, assets etc.
- If your parents are divorced, the parent you are living with must sign. If this is your mother and she does not receive maintenance, this must be explained in a separate letter.
- If you are married and your spouse is working, your spouse must sign.
- If you receive no financial support from your family and are living away from home, the person who supports you / your guardian must provide an affidavit explaining this.

You must be full and frank in your disclosure about your family's anticipated income in the Declaration of Financial Status.

If the appropriate/applicable documents are not submitted your application will NOT BE CONSIDERED! Please note African Academy reserves the right to request the original of any document.

Name of Applicant:	
Program Choice:	
Commencement Date:	

STUDENT PERSONAL DETAILS (please print clearly)

Surname:												
First Name(s):												
Identity No:												
Date of Birth:	Y	Y	Y	Y	M	M	D	D				
Marital Status:	Single			Married			Divorced			Widowed		

STUDENT CONTACT DETAILS

Home Tel:	Code:		Number:		Cellphone:	
Home Tel:	Code:		Number:		Email:	

STUDENT ADDRESS DETAILS

Physical Address:			
	Code:		
Physical Address:			
	Code:		

DECLARATION OF FINANCIAL STATUS

All members of the family (including you) must provide a recent pay slip if employed, a balance sheet if self-employed, affidavit if employed in the formal sector or an income tax assessment to show income from interest or pensions.

You are obliged to declare any income-producing activity.

1. Family backup and source of income

Please attach pay slip and any proof of income or affidavit for each person that provides financial support to the family

PERSON	FULL NAME	ID NUMBER	AGE	OCCUPATION	FAMILY SITUATION (eg Married etc.)	GROSS INCOME (Monthly before TAX)	OTHER INCOME (eg Rent, Maintenance)
Mother:							
Father:							
Applicant: (If Self Supporting)							
Guardian: (If Parent Deceased)							
Other: (If Other, Please Specify)							

2. Dependents including the Applicant

Please give only the number (e.g. 1 at School)

PRESCHOOL	SCHOOL	UNIVERSITY/ COLLEGE	DISABLED	OTHER (If other Please Specify)	SPECIFY

Details of Dependents including the Applicant

Please give only the number (e.g. 1 at School)

FULL NAME	REALTIONSHIP TO STUDENT	AGE	NAME OF SCHOOL/COLLEGE/INSTITUTION

3. Monthly Expenditure:

Statement of monthly income and expenditure to be completed by the person on whom the applicant is dependent, i.e. parent/guardian

GROSS INCOME	R		
PAYE/ TAX	R	Home Helper	R
UIF	R	Chemist	R
Pension Fund	R	Entertainment	R
Retirement Annuities	R	Telephone	R
Medical Aid	R	Hire Purchase	R
Insurance (Household)	R	Rentals (eg TV or Video)	R
Insurance (Self and Spouse)	R	M-Net Subscriptions	R
Food	R	Credit Card Repayments	R
Clothing Accounts	R	Subscriptions (Newspapers or Magazines)	R
Rent/Bond Payments	R	Tuition/Study Loan	R
Water and Lights	R	Extra Mural (Lessons)	R
Rates and Taxes/Levy	R	School /Creche Fees	R
Transport	R	Club Membership Fees	R
Car Expenses	R	Investments/Savings	R
Car Payments	R	Other (Specify)	R
Parking	R	TOTAL EXPENDITURE	R

SWORN AFFIDAVIT

To be signed and dated by PARENT/ GUARDIAN/ HUSBAND/ WIFE of applicant or APPLICANT (If self-supporting).

This section must be sworn to, signed and dated in the presence of a commissioner of Oaths/Justice of the Peace (dates of both signatories must be the same date.)

I am the applicant for the Parent/ Guardian/ Wife/ Husband of the applicant. The details supplied are true and correct.

Signature or thumbprint of Parent /
Guardian / Wife / Husband / Applicant / Date

Identity Number of Parent / Guardian /
Wife / Husband / Applicant /

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BURSARY AGREEMENT

Agreement between African Academy for the Built Environment and Student /Parent /Guardian/ Applicant or Guarantor.

Name and Surname:

ID Number:

On receiving a bursary but not completing the relevant course or not passing the course due to lack of input, you will be liable to pay the African Academy for the Built environment the full course fees and any travel allowance that may have been paid to you.

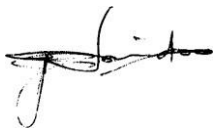
Ihereby agree and consent to the above and declare further that in the event of me not being able to afford to pay the fees whilst studying, the fees will be paid back when I commence employment with notification thereof to my employer.

Signed at Boksburg on the of 20.....

Agreement between African Academy for the Built Environment and Student /Parent /Guardian / Applicant or Guarantor.

.....
Signature

For African Academy
Kubera Naidoo



Managing Director

COMMISSIONER OF OATHS/JUSTICE OF THE PEACE

I certify that the deponent has acknowledged that he/she knows and understands the contents of this affidavit/declaration which was sworn before me at
on the day of (month)..... (year).....

.....
Commissioner of Oaths/Justice of the Peace

THE OFFICIAL STAMP MUST BE AFFIXED

Please attached all required documentation to this page. See checklist below.

CHECKLIST – PLEASE TICK (the following documentation must be supplied where appropriate/applicable)

- ☐ Please provide a copy of an official recent pay slip of each of your parents/the person who supports you/your guardian/or yourself if employed. (Please note this refers to any form of employment e.g. domestic worker).
- ☐ If your parents/person who supports you/guardian is a pensioner, please provide a copy of an official pension slip or bank statement showing pension payment.
- ☐ If your parents/the person who supports you/guardian are in the informal trading sector (e.g. hawker) please provide affidavit confirming this and stating income received.
- ☐ If either of your parents/the person who supports you/guardian are unemployed, please provide official proof (e.g. UIF document) or affidavit confirming this.
- ☐ If either of your parents is deceased, please provide a certified copy of the death certificate.
- ☐ If your parents are divorced or separated from each other, please provide a statement detailing the maintenance order.
- ☐ If either of your parents does not live at home, please provide an affidavit explaining why.
- ☐ If supported by someone other than your parents, please provide an affidavit explaining why.
- ☐ Please provide documented proof that you have applied to a bank for a study loan and have been declined (proof from the bank)